



SMOKE FREE POLICY



I. Policy Statement

The prime criteria of sustainable development ensure healthy lives for all citizens, a most essential component for building prosperous societies. In this context, Brainware University intends to provide a smoke-free environment and a safe and healthy workplace. This **SMOKE-FREE POLICY of the Brainware University** applies to all students, faculty, staff, consultants, contractors, and visitors, which is in recognition of environmental tobacco-smoke and nicotine-related health risks.

II. Objective of the Policy

The health hazards related to smoking impact both the smoker and the non-smoker who is exposed to second-hand smoke. Brainware University care about the health of each and every employee, and it is our intent to provide all employees with a work environment conducive to good health as well as visits made to a client or customer's place as part of work duties. Therefore, employees may not use any form of tobacco, smokeless tobacco, electronic cigarettes or Electronic Nicotine Delivery Systems (ENDS) anywhere at all of the University.

The policy is a simple, strong and fair one and aims to reach the goal of creating a healthier workplace in alignment with SDG3.

III. Policy Principles

In light of the above findings, the University has followed four basic steps at the time of making a smoke-free policy:

- CREATE THE SMOKE FREE POLICY**
- PROMOTE THE SMOKE FREE POLICY**
- REINFORCE THE SMOKE FREE POLICY**
- REVIEW THE SMOKE FREE POLICY**

- A. **Smoke free and Tobacco-Free Policy** applies to all Brainware University facilities, property, and vehicles, owned or leased, regardless of location. Smoking and the use of tobacco products shall not be permitted in any enclosed place, including, but not limited to, all offices, classrooms, laboratories, common rooms, restrooms, meeting rooms, community areas, auditorium, playground, cultural venues and hostels and residential space within the University campus.
- B. Smoking and the use of tobacco products is also prohibited outdoors on all campus property, including, but not limited to, parking lots, paths, fields, sports areas, as well as in all personal vehicles while on campus.
- C. This policy applies to all students, faculty, staff, and other persons on campus, regardless of the purpose for their visit.
- D. **Promotion and Sale of Smoking and Tobacco Products** are prohibited on Brainware University Campus, as follows:
 - i. No tobacco-related advertising or sponsorship is permitted on university property.
 - ii. No smoking products, tobacco products, or tobacco paraphernalia is allowed to be sold or distributed as samples on university grounds, either in vending machines, the students' canteens/common rooms, or any area on campus.
 - iii. Littering the campus with remains of disposable tobacco/nicotine products is prohibited.



IV. Dissemination of Policy;

Signage Copies of this policy is distributed to all faculty and staff members of the University.

Information regarding the policy is given to all admitted students.

Information about the policy and how to comply with it is also posted on the website of the University.

Announcements concerning the policy and any changes to it will be posted on the website of the University to ensure that everyone fully understands the policy.

Signs prohibiting smoking and the use of tobacco products is posted at all points of entry to the campus and at all university building entrances.

Awareness programmes on Smoking and its adverse effects to be conducted on a regular basis as part of Employee Wellness Programs.

V. Enforcement of Policy;

Estate Officer of the University will remain responsible for monitoring compliance with this Policy.

Any breaches by the student and staff member may result in disciplinary action under the requisite University Code of Conduct.

The cooperation of all members of the Brainware University community is needed in order to ensure a healthy environment for everyone.